## Claims quick reference guide

## Making a claim

- 1. Vet undertakes procedure and provides an itemised invoice to pet owner
- 2. Pet owner pays invoice
- 3. Pet owner lodges claim on Vets Choice website, and includes itemised invoice
- Claim is reviewed by qualified Vets Choice staff; additional clinical notes may be requested from treating vet
- 5. Claim outcome is determined
- 6. Pet owner reimbursed for eligible vet costs less their nominated excess

## Claims pre-approval for scheduled procedures

- 1. Vet undertakes clinical assessment and provides itemised estimate to pet owner
- 2. Pet owner lodges pre-approval claims request on Vets Choice website
- Claim is reviewed by qualified Vets Choice staff; additional clinical notes may be requested from treating vet
- 4. Vet and pet owner are notified of approval and pet owner pays excess
- 5. Vet undertakes procedure
- 6. Vet provides Vets Choice and pet owner with final invoice
- 7. Vets Choice pays final invoice up to pre-approved amount